

**NIPMUC ROD AND GUN CLUB
FUNCTION HALL RENTAL AGREEMENT**

Name of Renter: _____

Date of Function: _____

Type of Function: _____

Number attending: _____

Terms Conditions and Fees

1. Hall rental agreements are accepted on a first come first serve basis. A deposit equal to half (50%) of the total fees is required to reserve the date. Unless a deposit is made the hall is not reserved for the date of your function.
2. All deposits are non-refundable unless Nipmuc Rod and Gun Club rents the hall for the same day as the canceled function. There are no refunds for special ordered items.
3. The balance of all hall rentals fees, additional fees and special requests must be paid on or before the date of the function.
4. The Hall rental fee is **\$125.00 for club members**. There is an additional fee of \$25.00 for a bartender. Members are responsible for the setup and cleanup of the hall after function. Members may rent the hall twice a year at the discounted rate. Additional rentals by members will be at full price. Club members renting the hall must be present at the event in order to receive the discounted fee.
5. The Hall rental fee is **\$275.00 for non-members**.
6. There is an additional fee of \$25.00 for the use of the kitchen.
7. There is an additional fee of \$25.00 for tablecloths supplied by the Nipmuc Rod and Gun Club.
8. The function hall is available for rental during the hours of 12:00 pm to 12:00 am. The hall rental fee is for 4 hours, additional hours are \$35.00 per hour.
9. Admission to the hall will be no more than two hours prior to the scheduled function.

Beverages

10. Absolutely no outside beverages of any kind, including but not limited to alcohol, bottled water, soda, etc are permitted on the premises. Any violation in this policy will result in a charge of \$25.00 and revocation of future renting privileges.

Property Damage

11. The party designated below agrees to pay Nipmuc Rod and Gun Club compensation for any damage to the property caused by any guest attending the event.

Other Provisions

12. The bar area downstairs is for Nipmuc Rod and Gun Club members only.
13. Violations of this contract may result in the immediate termination of the event.
14. Any amendments to this contract must be approved in advance by the Hall Manager.
15. Glitter, Confetti and decorations that adhere to the floor are strictly prohibited.

Summary of Fees:

Hall rental

Kitchen

Tablecloths

Bartender

Additional fees

Total fees _____

Deposit 50%

Balance due _____

Date due: _____

The undersigned acknowledge that I have read, understand, and agree to the terms of this contract.

Renter Signature

Nipmuc Rod and Gun Club Representative

Print Name

Print Name

Club Use Only					
Deposit Received	\$ _____	Dropped	_____	Initials	_____
Balance Received	\$ _____	Dropped	_____	Initials	_____